

School District of Amery



CO-CURRICULAR ACTIVITIES CODE

for participants and parents

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SCHOOL DISTRICT OF AMERY

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EDUCATIONAL PHILOSOPHY

The School District of Amery believes that one of the primary purposes of education is to provide each student with the values and training necessary to lead a rewarding and happy life. The activities program is an integral part of this process as it provides certain opportunities and emphasizes definite aims which are difficult to duplicate in other school experiences. It is the desire of the District to generate a program of activities that will provide opportunities for the youth of this community to develop the proper ideals of sportsmanship, ethical conduct and fair play. Participation in this school program is a privilege for which every student should be willing to meet the challenges deemed necessary to fulfill these ideals. It is with this in mind that the Amery School District Activity Code has been established.

OBJECTIVES

1. To develop within the students the determination and dedication necessary to complete their chosen goals.
2. To develop the self-discipline necessary for a successful life.
3. To develop a willingness to place the good of the group before the desires of the individual.
4. To teach that a penalty follows the violation of a rule.
5. To provide a "whole school" interest and activity that will develop school pride in all students.
6. To provide opportunities to exemplify and observe good sportsmanship.
7. To provide the opportunities for developing lasting friendships, both with teammates and opponents.

EXPECTATIONS

The privilege of participating in co-curricular activities is extended to all students providing they are willing to assume certain responsibilities. The participant's greatest responsibility is to be a credit to themselves, his/her parents, school and community. Remember, it is an honor and a privilege to participate and represent the school in various activities. For every privilege and right a participant has, he/she also has a corresponding duty or responsibility. Therefore, it is required that all participants:

1. Display high standards of social behavior.
2. Display outstanding sportsmanship.
3. Display proper respect for those in authority, including administration, teachers, coaches, officials and other school personnel.
4. Display a real spirit of cooperation.
5. Dress with special care when attending a contest away from home.
6. Use language which is socially acceptable.

CO-CURRICULAR ACTIVITIES CODE PROCEDURE

The co-curricular activities are grouped into two (2) categories and are governed by the codes as described below. **Students involved in athletic competition will serve their suspension as a member of Group A. There will be no double jeopardy.**

GROUP A—Athletics

- | | |
|---|--|
| <ul style="list-style-type: none"> • Basketball • Baseball • Cross Country • Dance Line • Football • Golf • Hockey | <ul style="list-style-type: none"> • Soccer • Softball • Tennis • Track • Volleyball • Wrestling |
|---|--|

GROUP B—Activities

Categories Used for Activity Code		
Category I	Category II	Category III
Color Guard	Art Club	MS Leadership Team
Destination Imagination (DI)	Chess Club	National Honor Society
Drama	French Club	STARS
Forensics	FBLA	Student Council
Jazz Band	FFA	
Pep Band	FCCLA	
Quiz Bowl	Kinship	
Show Choir	Knitting/Book Club	
Solo/Ensemble Competition	Spanish Club	
	Skills USA	

All activities that are considered an extension of the classroom rather than a co-curricular activity will **not** be governed by this code of conduct. Examples of activities that are an extension of the classroom would be concerts performed by the full band and choirs, field trips, and student travel. The principal and athletic directors will determine whether an activity is an extension of the classroom or a co-curricular activity.

GROUP A

I. ELIGIBILITY

- A. A high school student must be under the age of 19 before August 1 or each school year.
- B. A middle school student must be under the age of 15 before August 1 of each school year.
- C. A student must be a full-time student in an approved program working towards an "Amery High School" diploma or equivalent. Full-time student is defined further in the WIAA Handbook.
- D. WIAA Physical or Alternate Year Card is required for students participating in interscholastic athletics. Exams taken after April 1st are good for the following two school years. Exams taken before April 1st are good for the remainder of the school year and the following school year. In years when a physical exam is not required, a WIAA alternate year athletic permit card must be turned in.
- E. Co-Curricular Activities Code/Emergency Medical Form signed annually by both student and parents, which indicates an understanding of the activity code. The emergency form serves as consent to treat in case of emergency. It also provides emergency contact information. A copy will be included in the medical kits during the sport that the student is participating. All forms will be kept on file in the athletic director's office.
- F. WIAA Parent/Athlete Rules of Eligibility Sign-off Form signed annually indicating that both student and parents have read, understood and agreed to abide by the WIAA Rules of Eligibility.
- G. Athletes are **not** eligible to practice or compete unless the athletic fee is paid.

II. ACADEMICS

- A. Standards
 1. A student in grades 6-12 may not have any failures during a grading period.
- B. Guidelines
 1. Eligibility will be based on nine week quarters in the middle and high school.
 2. Eligibility for all fall sports shall depend on grades earned in the previous spring marking period.
 3. Students who are under academic suspension are allowed to practice at the discretion of the coach. Students are not allowed to dress in uniform but may travel with the team, again at the coach's discretion.
 4. Students are responsible for any schoolwork missed due to co-curricular activities. They are expected to make every effort to contact the instructor prior to the absence.
 5. Grades of incomplete are viewed as F's unless there are extenuating circumstances as determined by an administrator. Students are not eligible to compete until incompletes are made up. Grades will be immediately re-averaged upon satisfaction of the incomplete(s).
- C. Process for Regaining Academic Eligibility
 1. A student not meeting grade standards shall be ineligible for competition for a period of not less than 15 consecutively scheduled school days, including the next competition. When the earliest allowed competition/performance takes place before the first day of classes, the rule will read as follows: The minimum ineligibility period shall be the lesser of (1) 21 days or (2) one-third of the maximum number of games/activities/meets allowed in that sport/activity (rounded up if one-third results in a fraction).
 2. A student may be reinstated if at the end of the ineligible period he/she is passing all classes in the new grading period and has made up all incomplete(s). The student will then become eligible on the 16th day.
 3. If the student is not passing all classes after the first 15 day period, the student shall remain ineligible for a period of another 15 consecutively scheduled school days, including the next competition. A student may be reinstated if at the end of the ineligible period he/she is passing all classes in the new grading period and has made up all incomplete(s). The student will then become eligible on the 31st day of the academic suspension.
 4. If the student is not passing all classes after the second 15 day period, the student shall remain ineligible for a period of another 15 consecutively scheduled school days, including the next competition. A student may be reinstated if at the end of the ineligible period he/she is passing all classes in the new grading period and has made up all incomplete(s). The student will then become eligible on the 46th day of the academic suspension.
 5. It shall be the **student's responsibility** to take a grade sheet which can be obtained from the athletic office (included in Appendix) to each of his/her teachers for signatures verifying that he/she is passing all classes. This must be returned to the Athletic Director **before** reinstatement will occur.
- D. Reinstatement Procedure
 1. Upon receipt of the signed grade sheet the athletic director will notify the athlete and the coach. The coach will **not** allow the athlete to compete until they get written or verbal confirmation from the athletic director.

III. ATTENDANCE

- A. An unexcused absence of one or more class periods during a sport season makes a student ineligible for the next contest unless there are extenuating circumstances as determined by an administrator.
- B. A student must be present by 9:00 a.m. of the school day to participate in practice or a scheduled contest on that day unless approved by an administrator.
- C. The coach will recommend that athletes be in class the day after an athletic contest.

IV. CHANGING SPORTS

- A. An athlete may not quit one sport and begin another during the same season except by agreement of the coaches involved and/or the athletic director.
- B. A student cut from one sport may try out for another sport providing he/she was in good standing in the previous sport.
- C. Athletes cannot participate in more than one sport at the same time in the same season except for Dance Team and Cheerleading. They can participate only after approval of advisor/coaches and parents.

V. ATHLETIC INJURIES

- A. All injuries must be reported to the supervising coach immediately. The coach will file the appropriate injury report within 48 hours. The injury reports should be turned over to the athletic director immediately.
- B. In the case of any emergency, students will be sent to the nearest hospital, unless parents have indicated a specific hospital for treatment.
- C. The athletic office should be informed by parents/guardians prior to participation, of an athlete who has any special medical problems.
- D. If an injury has been discovered after the athlete has returned home from a practice or competition, the coach and athletic trainer should be notified as soon as possible.

VI. CONDUCT RESULTING IN VIOLATIONS

- A. Use, possession, buying or selling drugs, alcohol, look-alike drugs and/or inhalants or performance enhancing
- B. Use, possession of anabolic-androgenic steroids and other performance enhancing substances (PES)
- C. Use, possession, buying or selling tobacco products.
- D. Shall not knowingly enter a vehicle that is transporting alcoholic beverages and/or illicit substances unless he/she is under the direct supervision of his/her parents or legal guardians.
- E. Knowingly attend a party/event where drugs, illicit substances, and/or alcohol are being consumed/taken by minors is prohibited. (Attendance at family gatherings, sponsored by parents, where use of alcohol is occurring is not considered a violation. These exceptions include such logical events as family weddings, graduation parties, and similar occasions. This does not, however, allow use of alcohol or drugs by any student under this Code.)
- E. Violate any of the Wisconsin Criminal Statutes in the following chapters (see Appendix I); further they shall not be in violation of any municipal, county ordinance or laws of other jurisdictions in conformity with the previous listed statutes. It is **not** necessary for a student to have been issued a citation to be considered a violation.
- F. Willful disrespect or behavior which is disruptive to or interferes with the learning environment may result in ineligibility. This also includes school events, home or away.
- G. Violation of contest or game regulations established by the WIAA which cause ejection from an athletic contest may result in missing one (1) additional interscholastic contest. The final decision will be made by the athletic director.
- H. Internet Web sites, such as, but not limited to Facebook.com, and mySpace.com, on which people socialize and exchange information, have proven many times to contain information or pictures that may demonstrate a violation of the Amery Athletic Department's Code of Conduct. **For example, student-athletes have been found to have written disparaging remarks about fellow athletes or department personnel, have demonstrated poor sportsmanship with comments about other schools or other school athletes, or have added pictures of themselves or teammates reflecting underage drinking or other inappropriate behavior.** Student athletes are visible members of our community that need to represent the School District of Amery in the most positive way. Reports of such violations must occur within **10 school days** of actual occurrence. **Anonymous reports will be disregarded.**

VII. CODE ENFORCEMENT

First Violation—Find number of scheduled dates of present sport (do not include WIAA tournament dates and determine penalty from penalty chart on succeeding pages.) The suspension will begin with the next scheduled date And continue until the prescribed number of dates has been completed.

Second Violation—Refer to penalty chart as described above.

Honesty Penalty Reduction—Students who admit to reported violations would receive one-half of the penalties imposed. Non-honesty are those that do not cooperate or attempt to deceive school officials.

Third or Additional Violations—Refer to penalty chart. Third violations will result in a one calendar year suspension.

VIII. GUIDELINES FOR CONDUCT VIOLATIONS

- A. IN SPORT SEASON VIOLATION—suspension application described in Code on page 7 & 8.
- B. OUT OF SPORT VIOLATION—suspension begins first day of practice.
- C. A student who is suspended for a code violation may have to forfeit all school awards for the activity season in which he/she was participating at the time of the infraction. It will be the decision of the Athletic Director and coaches to include or exclude a student who is suspended for a code violation from receiving school awards for the activity season in which he/she was participating at the time of the infraction.
- D. Offenses shall accumulate throughout the student's middle or high school career. Violations will not carry over from the middle school to the high school. Eighth graders will be considered high school students upon completion of the last day of school.
- E. A student who has a code violation and completes one (1) calendar year with no violations may reduce their total number of violations by one (1) by following the procedure outlined on page 11. (Clean Slate Policy) For example, one to zero or two to one. After three violations a student is ineligible for a full calendar year.
- F. With each and every violation, the student's parent(s)/guardian(s) shall be notified by the Athletic Director in writing and an attempt will be made to contact by telephone.
- G. There is a due-process procedure that is outlined in this document.
- H. All participants must finish the season in good standing in the activity when a suspension for a code violation has been served. If a student quits the team before completing the entire season or does not finish the season in good standing, the violation will remain on the records. The participant must finish serving the suspension before any further athletic competition can occur.
- I. **The School Board reserves the right to suspend any and all activity of a student who has been charged with a felony.**

IX. CONSEQUENCES OF CODE VIOLATIONS

Violation	Consequence
ATTENDANCE	
<ul style="list-style-type: none"> Attendance at parties or gatherings where illegal activities are going on or being in a vehicle where intoxicants are present. 	<ul style="list-style-type: none"> A one contest (date) suspension will be assessed for attendance. This will be administered only once during a student's middle or high school career. A student will be suspended from the next scheduled date of a contest. Students will be issued a formal warning. A second violation of the attendance clause will result in the student's first violation and will follow the violation enforcement below.
<ul style="list-style-type: none"> Use, possession, buying or selling drugs, alcohol, look-alike drugs and or inhalants Use, possession of anabolic-androgenic steroids and other performance enhancing substances (PES) Use, possession, buying or selling tobacco products Enter a vehicle that is transporting alcoholic beverages, etc. Violation of Wisconsin Criminal Statutes 	<ul style="list-style-type: none"> All athletes who violate the code will complete three mandatory sessions with a trained SAP (Student Assistance Program) counselor. See guidelines below. See Code Enforcement Chart on next page for number of dates of suspension.
<ul style="list-style-type: none"> Misuse of a social networking website such as but not limited to Facebook or MySpace <p>* Note: Reports of such violations must occur within 10 school days of actual occurrence. Anonymous reports will be disregarded.</p>	<ul style="list-style-type: none"> Athletic director and principal will conduct an investigation and the outcome of that investigation will determine the consequences for the violation based on guidelines listed above and below.
<ul style="list-style-type: none"> Willful disrespect or behavior which is disruptive to or interferes with the learning environment. 	Suspension from next competition
<ul style="list-style-type: none"> Violation of contest of game regulations established by the WIAA which cause ejection from an athletic contest 	Suspension from next competition
<ul style="list-style-type: none"> Out-of-school suspension 	Suspension from next competition
<ul style="list-style-type: none"> Unsportsmanlike conduct penalties or fouls during a competition 	Will be reviewed and may be subject to 1 competition suspension at the discretion of the coach and the athletic director
<ul style="list-style-type: none"> Unexcused Absence 	Suspension from next competition

X. CHART FOR CODE ENFORCEMENT

Number of Scheduled Contest Dates	First Violation	First Honesty	Second Violation	Second Honesty
7	4	2	7	4
8	4	2	8	4
9	5	3	9	5
10	5	3	10	5
11	6	3	11	6
12	6	3	12	6
13	7	4	13	7
14	7	4	14	7
15	8	4	15	8
16	8	4	16	8
17	9	5	17	9
18	9	5	18	9
19	10	5	19	10
20	10	5	20	10
21	11	6	21	11
22	11	6	22	11

***Note: The number of contests does not include any WIAA tournament contests.**

XI. ADDITIONAL CONDITIONS

1. Athletes found in violation of the code must continue to practice. The athlete may not dress in uniform for competition, participate in warm-ups or competition until the suspension has been completed. Uniform consists of any team shirts, pants, warm-ups, etc. The athlete **will** travel with the team. They **will** sit on the team bench. Third time violators will be excluded from ALL team activities including practice.
2. SAP Guidelines—Athletes will follow the guidelines below when found in violation.
 - Athletes will be given three choices for an SAP counselor by the athletic director. The administration will then assign one of the three choices and notify the SAP coordinator.
 - The coordinator makes contact with the SAP counselor that the athlete has chosen
 - The coordinator then gives the athlete the counselor's name and it is the athlete's responsibility to set up the sessions in a timely manner.
 - The athlete is not eligible until the three sessions are complete and a signed form as been given to the athletic office by the SAP counselor.
3. **SPECIAL NOTE ON WIAA TOURNAMENTS** - If an athlete has an athletic code suspension for one or more WIAA tournament competitions, there will be immediate disqualification of the athlete for the remainder of the total tournament series in that sport. The number of contests an athlete may miss, therefore, may exceed the number of contests suspended. **This is a WIAA rule.**

XII. ENFORCEMENT PROCEDURES

The Amery School District recognizes the enforcement of its Activity Code should follow procedures designed to minimize the chance of error and maximize the opportunity for interested persons to be heard. To that end, the procedures set forth hereafter provide to the parents, the students and the district, a vehicle to assure fairness and, to the extent possible, accuracy in resolving questions under this code.

1. A person witnessing a violation or having reliable information regarding a violation must present the kind, time and place of violation to the administrator or athletic director in person.
2. The athletic director shall inform the coach, the student and the parent(s)/guardian(s) that a charge has been made. If efforts to contact the parent(s)/guardian(s) on the telephone are unsuccessful, the student may be used to convey the oral or written message.
3. If the student does not plead guilty and the administrator and coach find the student guilty of the charge based on the evidence, the student will be informed within one (1) working day of the decision, and a written notification will be mailed to the parent(s)/guardian(s).
4. If the student or parent(s)/guardian(s) is not satisfied with the decision of the administrator and coach, he/she may appeal the decision.

Clean Slate Policy—If a student remains without a code violation for one calendar year, he/she may go back one step. For example, from one to none, from two to one, etc. This may be done only one time in the participant’s high school career. The athletic department will be responsible for keeping all records of violations.

XIII. APPEAL PROCEDURES

- A. If the student or parent(s)/guardian(s) is dissatisfied with a decision or with a ruling or interpretation of the activity code, he/she may request an appearance before the Appeals Board. He/she must make the request in writing to the district administrator within one (1) student contact day from the notification of decision rendered by the athletic director and coach. If the student does not request appearance before the one (1) student contact day limit, the appropriate penalty for that violation will be enforced.
- B. Students will **not** be eligible to participate while appealing to the Activity Board.
- C. The makeup of the Activity Board will be three (3) uninvolved teachers and two (2) uninvolved coaches.
- D. The school administrator shall serve as chairman of the board. The administrator shall be a non-voting member of the Board, except for his/her veto power. The duties of the chairman are:
 - a. To insure that all proper procedures have been followed to warrant Board action.
 - b. To furnish all Board members with the documents that led to the administrator's action.
 - c. To advise the Board and the accused of the specific issue to be resolved.
 - d. To insure that discussions and questions be properly and completely aired before a vote is taken.
 - e. To conduct a secret ballot at the conclusion of the discussion and question period.
 - f. To announce the result of the balloting to the accused and the Board. A majority vote shall be required for guilt.
 - g. To notify, in writing, the accused and his/her parent(s)/guardian(s) of the results of the Board's action and the penalty in accordance with existing extra-curricular policies.
 - h. To exercise veto power when he/she is not assured that all proper procedures have been satisfactorily executed or if insufficient evidence has been presented to the Board. If veto is exercised and additional information is needed, the Board may be reconvened within two (2) school days.
- E. The proceedings of the hearing will be recorded in a written record and kept on file in the athletic office.

**2011–2012 HIGH SCHOOL ATHLETIC ELIGIBILITY INFORMATION BULLETIN**

Your high school is a member of the Wisconsin Interscholastic Athletic Association. The following rules and regulations are developed by the member schools of the WIAA and govern the participation by boys and girls in school athletics and in some instances, impact upon sports activities outside the school.

This information bulletin is a **summary** of the WIAA OFFICIAL HANDBOOK as it pertains to those rules and regulations. Both student-athletes and their parents should have an understanding of these requirements. Equally important is that student-athletes and/or parents talk to their principal or athletic director if they have any question about these regulations. For additional information on Rules of Eligibility see the WIAA Handbook, or visit the WIAA website at www.wiaawi.org.

This bulletin does not discuss specific penalties for all violations. The reason is that penalties vary depending upon the nature of the violation. In addition, schools often have established penalties or periods of ineligibility which are greater than the minimum prescribed by WIAA rules.

There also are exceptions and other permissive provisions in some rules. Student-athletes and their parents should discuss all athletic eligibility related situations with the school principal or athletic director who, if necessary, will get a decision, interpretation, or opinion from the WIAA office.

Student-athletes, as well as parents are asked to read this bulletin, then sign it and have their signature statement (attached) on file at their school prior to practicing and competing.

These are WIAA eligibility rules, which are **current for the 2011-2012 school year**:

AGE

A student shall be ineligible for interscholastic competition if he/she reaches his/her 19th birthday before August 1 of any given school year.

ACADEMICS

A student-athlete must meet school and DPI requirements defining a full-time student and have received no more than one failing grade (including incompletes) in the most recent school issued grade reporting period. Note: Some member schools adopt code and academic policies and other participation requirements which are more stringent than WIAA minimum requirements. In those instances the schools requirements prevail and must be applied as written.

ATTENDANCE

A student-athlete is eligible for interscholastic competition at a member school if he/she is carried on the attendance rolls as a duly enrolled full-time Grade 9, 10, 11 or 12 student in that member school. (Subject to satisfying all other eligibility requirements.)

Note: A full-time student is further defined as one where the member school is responsible for programming 100% of the student's school day. The student is eligible for like or similar awards, privileges and services as all the other students and meets all obligations and responsibilities as other students, without exception.

- A. A student must complete eligibility in the four consecutive years starting with Grade 9 and the three consecutive years starting with Grade 10, unless there are documented extenuating circumstances and a waiver has been provided.
- B. A student is ineligible if he/she has graduated from a school offering studies through Grade 12 or its equivalent.
- C. A student who graduated in May or June retains eligibility for (a) any portion of a spring athletic schedule not completed by the end of the academic year and (b) the school's summer athletic schedule.
- D. A student is ineligible if he/she has not been enrolled in some school by the 17th day of a semester or trimester, except upon request of a school in special cases involving sickness, accident, military service, social services assignment, e.g.
- E. A student-athlete may not participate in school sports in more than four different years, and a student-athlete may not participate in the same sport more than one season each school year.

DETERMINING RESIDENCE FOR PUBLIC SCHOOL STUDENTS

A full-time student, whether an adult or not, is eligible for varsity interscholastic competition only at the school within whose attendance boundaries his/her parents reside, within a given school district, with these additional provisions:

- A. Board of Education approved full-time student(s), paying their own tuition and residing full time with parents in their primary residence shall be afforded eligibility. Transfer students are subject to provisions outlined in the transfers section of this document and in the Senior High Handbook.
- B. The residence of a student's guardians shall determine eligibility in cases where both parents of a student are deceased. The execution of guardianship papers in situations where one or both parents are living does not by itself make a student eligible.
- C. In the event of a divorce or legal separation, whether pending or final, a student's residence at the beginning of the school year shall determine eligibility, except in situations involving transfer after the fourth consecutive semester following entry into grade 9. For the purpose of this rule, attendance at one day of school and/or attendance at one athletic practice shall determine 'beginning of school year.' Under this rule, a student who transfers after the beginning of the school year shall be ineligible at the new school unless approval is granted by the Board of Control in accordance with the transfer and/or waiver provisions as described in the WIAA HS Handbook.

- D. A student whose tuition is paid by the school within whose attendance boundaries parents reside or by the state and is enrolled in a district approved program may be eligible at either school (first priority to school of residence) but (a) may not participate at both schools in the same year and (b) academic ineligibility accompanies student upon transfer. Transfer restrictions may also apply.
- E. A student whose tuition is paid by the school within whose attendance boundaries parents reside or by the state or who is participating full time in a legislated open enrollment option must meet all statutory timeline requirements. This provision extends the opportunity to decline attendance at the new school and continue at his/her school of residence. If the student begins the school year at the new school and then transfers back to school of residence after attending one or more days of school or one or more athletic practices, he/she shall be subject to transfer provisions as outlined in the transfer Section of this document.
- F. A student may continue being eligible in the same school even though parent(s) and/or student move from within that school's attendance boundaries, provided enrollment is continuous (unbroken in that school).
- G. After a student-athlete has not participated and/or has had their eligibility restricted for one calendar year due to reasons relating to residence and/or transfer, he/she becomes eligible.
- H. A student-athlete will not be eligible if his/her attendance at a particular school resulted from undue influence (special consideration because of athletic ability) on the part of any person.
- I. A student-athlete who has been declared ineligible at a school for disciplinary reasons, academic reasons or due to another State Association's provision retains that ineligibility status if he/she transfers to another school.
- J. Except in situations involving transfer after a student's fourth consecutive semester, a full-time student whose residence in a given district and attendance at a member school does not conform with any of the provisions outlined above shall be eligible for nonvarsity competition only, for one calendar year, unless a waiver is provided as outlined in the WIAA HS Handbook under Waivers. Transfer students are subject to transfer provisions as outlined in the transfer section of this document and in the Senior High Handbook.

DETERMINING RESIDENCE FOR NONPUBLIC SCHOOL STUDENTS

A full-time student, whether an adult or not, is eligible for varsity interscholastic competition only if the student is residing full time with parents in their primary residence with these additional provisions:

- A. In the event of a divorce or legal separation, whether pending or final, a student's residence at the beginning of the school year shall determine eligibility except in situations involving transfer after a student's fourth consecutive semester. For the purpose of this rule, attendance at one day of school and/or attendance at one athletic practice shall determine 'beginning of school year'. Under this rule, a student who transfers after the beginning of the school year shall be ineligible at the new school unless approval is granted by the Board of Control in accordance with the waiver provisions as described in the WIAA HS Handbook under Waivers. Transfer restrictions may also apply.
- B. Residing full time with guardians shall determine eligibility in cases where both parents of a student are deceased. The execution of guardianship papers in situations where one or both parents are living does not by itself make a student eligible.
- C. A student may continue being eligible in the same school even though parent(s) and/or student move from within that school's traditional attendance area, provided enrollment is continuous (unbroken in that school).
- D. Except in situations involving midyear transfer and/or transfer after the fourth consecutive semester students attending member residential schools shall be eligible at the member school provided they reside at the school or reside full time with parents in their primary residence.
- E. Except in situations involving transfer after a student's fourth consecutive semester, a full-time student attending a nonpublic school but not residing in accordance with any of the provisions outlined above shall be eligible for nonvarsity competition only, for one calendar year, unless a waiver is provided as outlined in the WIAA HS Handbook under Waivers.

TRANSFERS

A full-time student may be afforded up to eight consecutive semesters of interscholastic eligibility upon entry into Grade 9. **Transferring schools at any time may result in restrictions being imposed on eligibility, or in some cases a denial of eligibility.** For the purpose of this rule, attendance at one day of school and/or attendance at one athletic practice shall determine 'beginning of school year.' These additional provisions relate to transfer cases:

- A. A student who transfers from any school into a member school after the fourth consecutive semester following entry into Grade 9 shall be ineligible for competition for one calendar year, unless the transfer is made necessary by a total change in residence by parent(s). The calendar year (365 days) will be determined from a student's first day of attendance at the new school.
- B. Open enrolled and/or tuition paying students entering 9th and/or 10th grade at the beginning of the school year and who are within the first four consecutive semesters of high school will be afforded unrestricted eligibility provided all other rules governing student eligibility are met.
- C. Open enrolled and/or tuition paying students entering 11th and/or 12th grade as transfer students are ineligible to compete for one calendar year.
- D. 9th grade students who transfer after the beginning of the school year and with written consent from both schools directly involved shall be restricted to nonvarsity opportunities for the remainder of the school year. Restrictions are removed upon entering 10th grade.
- E. 10th grade students who transfer after the beginning of the school year and with written consent from both schools directly involved shall be restricted to nonvarsity opportunities for one calendar year (365 days beginning with first day of attendance at the new school).
- F. In the event of divorce or legal separation, whether pending or final, residence at the beginning of the school year shall determine eligibility for students entering 9th and/or 10th grade. In situations involving transfer after the fourth consecutive semester following entry into grade 9 the student is ineligible to compete for one calendar year.
- G. District policies with respect to intra-district transfer do not supercede WIAA transfer rules in situations involving post-4th semester transfers. Intra-district transfers occurring after the fourth consecutive semester following entry into grade 9 result in the student being ineligible for competition for one calendar year (365 days beginning with first day of attendance at the new school).

- H. Unless transfer, including an accompanying change of parents residence, is effective at the outset of a semester, a student cannot establish eligibility at his/her new school until the fifth calendar day of such transfer.
- I. If within the first four consecutive semesters following entry into grade 9, a student who transfers more than once in any given school year shall be ineligible for all interscholastic competition for the remainder of that current school year and will be eligible for nonvarsity opportunities only for the balance of the calendar year. In situations involving transfer after the fourth consecutive semester following entry into grade 9 the student is ineligible to compete for one calendar year.
- J. A student may not have eligibility in more than one member school at the same time. A parent or parents who move from a primary residence within one school's attendance boundaries, to a secondary residence within another school's attendance boundaries, may be required by the Board of Control to provide evidence of a total move.
- K. A student who transfers from any school, whether or not a member school, with a status of ineligibility for disciplinary reasons, academic reasons and/or as a result of another State Association's regulation or sanction, retains such status at his/her new school for the same period as decreed by the former school.
- L. No eligibility will be granted for a student whose residence within a school's attendance boundaries, with or without parents, or whose attendance at a school has been the result of undue influence (special consideration due to athletic ability or potential) on the part of any person, whether or not connected with the school.

PHYSICAL EXAMINATION and PARENT'S PERMISSION

A student-athlete whether an adult or not, must have written permission of parents to participate in school athletics, an emergency information form, and he/she must have a physical examination (signed by a licensed physician, physician's assistant or advanced practice nurse prescriber) every other school year.

A physical examination taken April 1 and thereafter is valid for the following two school years. Physical examination taken before April 1 is valid only for remainder of that school year and the following school year.

TRAINING and CONDUCT

A student-athlete must follow his/her school's code of conduct (training rules) on a year-round basis.

- A. A student-athlete who violates his/her school's code of conduct during the season of a sport (start of practice to final game) must be suspended from competition for a period of time specified in the code (minimum of one meet) if the violation involves (a) possession and/or use of alcohol, (b) possession and/or use of tobacco, including chewing tobacco and (c) use, possession, buying or selling of controlled substances, street drugs and performance enhancing substances (PES).
- B. The member school will determine minimum penalties for violation of any other provisions of its code of conduct, including out of season offenses and for any other unacceptable conduct contrary to the ideals, principals and standards of the school and this Association including but not limited to criminal behavior.
- C. A student-athlete who violates his/her school's code of conduct at times other than during the actual season of a sport must be disciplined by the school, the nature of such discipline to be determined by the school as indicated in its code of conduct.
- D. A student-athlete who violates any part of the school or WIAA's code of conduct resulting in suspension for any portion of WIAA-sponsored tournament competition must be immediately declared ineligible for the remainder of tournament series in that sport. During the WIAA Tournament, an ineligible athlete may not suit up.
- E. A student-athlete, disqualified from a contest for flagrant or unsportsmanlike conduct, is also suspended from the next competitive event.
- F. Any player who spits on, strikes, slaps, kicks, pushes or intentionally and aggressively physically contacts an official at any time shall be immediately ineligible for competition a minimum of 90 calendar days from the date of the confrontation. In addition, the player is ineligible to compete for the first 25% of the next season in that same sport.
- G. A school must provide an opportunity for the student to be heard prior to a penalty being enforced. If a student appeals a suspension, according to the schools appeal procedure, the student is ineligible during the appeal process.

AMATEUR STATUS

A student-athlete must be an amateur in all recognized sports of this association in order to compete in any WIAA sport.

- A. A student-athlete may not accept, receive or direct to another, reimbursement in any form of cash or merchandise such as shirts, jackets, sweaters, sweatshirts, jerseys, warm-ups, equipment, balls, duffel bags, backpacks, watches, rings, billfolds, coupons, gift certificates, regardless of their value for athletic accomplishments, such as being on a winning team, being selected for the school varsity team, or being a place winner in an individual tournament, e.g.
- B. A student-athlete may receive awards for school achievement which are symbolic (non utilitarian) in nature – badges, certificates, trophies, medals, banners, ribbons, pictures, plaques, event T-shirts, event hats, game balls, unattached emblems, letters, season highlight DVD or video, e.g.
- C. A student-athlete may not receive compensation or benefit, directly or indirectly, for the use of name, picture, and/or personal appearance, as an athlete. This includes receiving free and/or reduced rates on equipment, apparel, camps/clinics/instruction and competitive opportunities that are not identical for all other participants.
- D. A student-athlete may not be identified as an athlete, provide endorsement as an athlete or appear as an athlete in the promotion of a commercial/advertisement and/or profit-making event, item, plan, or service.

- E. A student-athlete may not participate in school athletics or in sports activities outside the school under a name other than his/her own name.

SPORTS ACTIVITIES OUTSIDE OF SCHOOL

A student-athlete in a given sport may not compete in that same sport outside of school either as a team member or an individual or independent entry during the same time he/she is participating with the school team. Violation of this rule results in loss of eligibility for the remainder of the season (including the WIAA tournament series).

- A. WIAA rules do not prevent athletes from practicing with nonschool teams or from receiving private skills instruction during the school season. However, they may not participate officially or unofficially (including "banditing") in any nonschool competitions or races, including scrimmages against other teams.
- (1) This restriction applies to normal nonschool games as well as "gimmicks," such as reduced numbers competition (3-on-3 basketball, 6 player soccer, e.g.), specific skill contests (punt, pass, and kick, shooting contests, free throws, 3 point, e.g.), fun runs, etc.
 - (2) A student who was a member of a school team during the previous year may not delay reporting for the school team beyond the school's official opening day of practice in order to continue nonschool training and/or competition.
- B. During the school year before and/or after the school season of a sport, a student-athlete may participate in sport activities outside of school with these restrictions:
- (1) A student-athlete must not participate in nonschool programs, activities, camps, clinics and/or competition that is limited to individuals who are likely to be candidates for the school team in that sport in the following season.
 - (2) Nonschool activities in which students are engaged may not resemble in any way a school team practicing or competing out-of-season.
- C. In the summer nonschool roster restrictions are not in effect and members of a schools team may voluntarily assemble with their teammates (without school and/or school coach involvement) at their own discretion.
- D. A student-athlete or his/her parents must pay the fee for specialized training or instruction such as camps, clinics, and similar programs.
- E. A student-athlete may not be instructed except during the school season of a sport and approved summer contact days by the person who will be his/her coach in that sport in the following school season. The sports of baseball, cross country, golf, gymnastics, softball, swimming, tennis, track & field, and wrestling are exempt from this rule, BUT only (a) during the summer months and (b) if the program involved is not limited to individuals who are likely to be candidates for the school team in that sport in the following season.
- F. A student-athlete must not participate in an all-star game or similar contest except for summertime activities (a) within the same league or program (e.g., softball game between divisions of same league) or (b) in which a team is selected to represent a league in post-season play (e.g., Babe Ruth league team). Some post-season all-star opportunities may be permitted for 12th graders who have completed high school eligibility in a particular sport. Check with your Athletic Director to be certain.

USE OF STUDENT IMAGE

The participation of student-athletes in school and WIAA tournaments may result in the use of student-athlete images in promotion of school and WIAA events.

In order to facilitate good communication, all questions regarding athletic participation at your school should be addressed to your athletic administrator.

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GROUP B

I. ELIGIBILITY

- A. Students in all groups will be governed by state association guidelines for regional and state competition.
- B. Co-Curricular Activities Code signed by both student and parents, which indicates an understanding of the activity code. This will be kept on file in the athletic director's office.

II. ACADEMICS

- A. Standards
 - 1. A student in grades 6-12 may not have any failures during a grading period.
- B. Guidelines
 - 1. Eligibility will be based on nine week quarters in the middle and high school.
 - 2. Students are responsible for any schoolwork missed due to co-curricular activities. They are expected to make every effort to contact the instructor prior to the absence.
 - 3. Grades of incomplete are viewed as F's unless there are extenuating circumstances as determined by an administrator. Students are not eligible to compete until incompletes are made up. Grades will be immediately re-averaged upon satisfaction of the incomplete(s).
- C. Process for Regaining Academic Eligibility
 - 1. A student not meeting grade standards shall be ineligible for competition for a period of not less than 15 consecutively scheduled school days, including the next event. When the earliest allowed competition/performance takes place before the first day of classes, the rule will read as follows: The minimum ineligibility period shall be the lesser of (1) 21 days or (2) one-third of the maximum number of games/activities/meets allowed in that sport/activity (rounded up if one-third results in a fraction).
 - 2. A student may be reinstated if at the end of the ineligible period he/she is passing all classes in the new grading period and has made up all incomplete(s). The student will then become eligible on the 16th day.
 - 3. If the student is not passing all classes after the first 15 day period, the student shall remain ineligible for a period of another 15 consecutively scheduled school days, including the next competition. A student may be reinstated if at the end of the ineligible period he/she is passing all classes in the new grading period and has made up all incomplete(s). The student will then become eligible on the 31st day of the academic suspension.
 - 4. If the student is not passing all classes after the second 15 day period, the student shall remain ineligible for a period of another 15 consecutively scheduled school days, including the next competition. A student may be reinstated if at the end of the ineligible period he/she is passing all classes in the new grading period and has made up all incomplete(s). The student will then become eligible on the 46th day of the academic suspension.
 - 5. It shall be the **student's responsibility** to take a grade sheet which can be obtained from the athletic office (included in Appendix) to each of his/her teachers for signatures verifying that he/she is passing all classes. This must be returned to the building principal **before** reinstatement will occur.
- D. Reinstatement Procedure
 - 1. Upon receipt of the signed grade sheet the principal will notify the student and the advisor. The advisor will **not** allow the student to participate until they get written or verbal confirmation from the buiding principal.

III. ATTENDANCE

- A. An unexcused absence of one or more class periods during the week of a competition/performance makes a student ineligible for that week's competition/performance unless there are extenuating circumstances as determined by an administrator.
- B. A student must be present 9:00 a.m. of the school day to participate in practice or a scheduled contest on that day unless approved by an administrator.
- C. The advisor will recommend that athletes be in class the day after a performance or activity.

IV. CONDUCT RESULTING IN VIOLATIONS

- A. Use, possession, buying or selling drugs, alcohol, look-alike drugs and/or inhalants or performance enhancing
- B. Use, possession of anabolic-androgenic steroids and other performance enhancing substances (PES)
- C. Use, possession, buying or selling tobacco products.
- D. Shall not knowingly enter a vehicle that is transporting alcoholic beverages and/or illicit substances unless he/she is under the direct supervision of his/her parents or legal guardians.
- E. Knowingly attend a party/event where drugs, illicit substances, and/or alcohol are being consumed/taken by minors is prohibited. (Attendance at family gatherings, sponsored by parents, where use of alcohol is occurring is not considered a violation. These exceptions include such logical events as family weddings, graduation parties, and similar occasions. This does not, however, allow use of alcohol or drugs by any student under this Code.)
- E. Violate any of the Wisconsin Criminal Statutes in the following chapters (see Appendix I); further they shall not be in violation of any municipal, county ordinance or laws of other jurisdictions in conformity with the previous listed statutes. It is **not** necessary for a student to have been issued a citation to be considered a violation.
- F. Willful disrespect or behavior which is disruptive to or interferes with the learning environment may result in ineligibility. This also includes school events, home or away.
- G. Violation of contest or game regulations established by the WIAA which cause ejection from an athletic contest may result in missing one (1) additional interscholastic contest. The final decision will be made by the athletic director.
- H. Internet Web sites, such as, but not limited to Facebook.com, and mySpace.com, on which people socialize and exchange information, have proven many times to contain information or pictures that may demonstrate a violation of the Amery Athletic Department's Code of Conduct. ***For example, student-athletes have been found to have written disparaging remarks about fellow athletes or department personnel, have demonstrated poor sportsmanship with comments about other schools or other school athletes, or have added pictures of themselves or teammates reflecting underage drinking or other inappropriate behavior.*** Student athletes are visible members of our community that need to represent the School District of Amery in the most positive way.

V. GUIDELINES FOR CONDUCT VIOLATIONS

- A. IN ACTIVITY SEASON VIOLATION—suspension application described in Code on page 7 & 8.
- B. OUT OF ACTIVITY VIOLATION—suspension begins first day of practice.
- C. A student who is suspended for a code violation may have to forfeit all school awards for the activity season in which he/she was participating at the time of the infraction. It will be the decision of the building principal and advisor to include or exclude a student who is suspended for a code violation from receiving school awards for the activity season in which he/she was participating at the time of the infraction.
- D. Offenses shall accumulate throughout the student's middle or high school career. Violations will not carry over from the middle school to the high school. Eighth graders will be considered high school students upon completion of the last day of school.
- E. A student who has a code violation and completes one (1) calendar year with no violations may reduce their total number of violations by one (1) by following the procedure outlined on page 11. (Clean Slate Policy) For example, one to zero or two to one. After three violations a student is ineligible for a full calendar year.
- F. With each and every violation, the student's parent(s)/guardian(s) shall be notified by the building principal in writing and an attempt will be made to contact by telephone.
- G. There is a due-process procedure that is outlined in this document.
- H. All participants must finish the activity in good standing in the activity when a suspension for a code violation has been served. If a student quits the activity before completing the entire season or does not finish the season in good standing, the violation will remain on the records. The participant must finish serving the suspension before participating in any further activities occurs.
- I. **The School Board reserves the right to suspend any and all activity of a student who has been charged with a felony.**

VI. CONSEQUENCES OF CODE VIOLATIONS

Violation	Consequence
ATTENDANCE	
<ul style="list-style-type: none"> Attendance at parties or gatherings where illegal activities are going on or being in a vehicle where intoxicants are present. 	<ul style="list-style-type: none"> A one activity suspension will be assessed for attendance. This will be administered only once during a student's middle or high school career. A student will be suspended from the next scheduled activity. Students will be issued a formal warning. A second violation of the attendance clause will result in the student's first violation and will follow the violation enforcement below.
<ul style="list-style-type: none"> Use, possession, buying or selling drugs, alcohol, look-alike drugs and or inhalants Use, possession of anabolic-androgenic steroids and other performance enhancing substances (PES) Use, possession, buying or selling tobacco products Enter a vehicle that is transporting alcoholic beverages, etc. Violation of Wisconsin Criminal Statutes 	<ul style="list-style-type: none"> See Code Enforcement Chart on next page for consequences
<ul style="list-style-type: none"> Misuse of a social networking website such as but not limited to Facebook or MySpace <p>* Note: Reports of such violations must occur within 10 school days of actual occurrence. Anonymous reports will be disregarded.</p>	<ul style="list-style-type: none"> Advisor and principal will conduct an investigation and the outcome of that investigation will determine the consequences for the violation based on guidelines listed above and below.
<ul style="list-style-type: none"> Willful disrespect or behavior which is disruptive to or interferes with the learning environment. 	Suspension from next activity
<ul style="list-style-type: none"> Out-of-school suspension 	Suspension from next activity
<ul style="list-style-type: none"> Unexcused Absence 	Suspension from next activity

VII. CHART FOR CODE ENFORCEMENT

Consequences	Category I Performance Activities	Category II Clubs & Organizations	Category III Leadership
First Violation	Suspension for 4 weeks of activity except for graded performances	Suspension for 8 weeks from all Category II activities	Suspension for 12 weeks from all Category III activities
<i>Honesty Reduction</i>	<i>(1/2 penalty)</i>	<i>(1/2 penalty)</i>	<i>(1/2 penalty)</i>
Second Violation	Suspension for 8 weeks of the activity except for graded	Suspension for 16 weeks from all Category II activities	Suspension for 24 weeks from all Category III activities
<i>Honesty Reduction</i>	<i>(1/2 penalty)</i>	<i>(1/2 penalty)</i>	<i>(1/2 penalty)</i>
Third Violation	Suspension for 16 weeks of the season, except for graded performances. Loss of Awards	Suspension for 24 weeks from all Category II activities. Loss of Awards	Suspension for 2 calendar years from all Category III activities Loss of Awards

VIII. ADDITIONAL CONDITIONS

1. Honesty Penalty Reduction—Students who admit to reported violations would receive one-half of the penalties imposed. Those individuals that do not cooperate or attempt to deceive school officials will receive the consequences listed above.
2. Participants in Category I, Performance Activities, are allowed to practice during a code violation, but not participate in performances. Those who are in Category II or III, may not attend any meetings or activities during the period of suspension.

IX. ENFORCEMENT PROCEDURES

The Amery School District recognizes the enforcement of its Activity Code should follow procedures designed to minimize the chance of error and maximize the opportunity for interested persons to be heard. To that end, the procedures set forth hereafter provide to the parents, the students and the district, a vehicle to assure fairness and, to the extent possible, accuracy in resolving questions under this code.

1. A person witnessing a violation or having reliable information regarding a violation must present the kind, time and place of violation to the building principal in person.
2. The principal shall inform the advisor, the student and the parent(s)/guardian(s) that a charge has been made. If efforts to contact the parent(s)/guardian(s) on the telephone are unsuccessful, the student may be used to convey the oral or written message.
3. If the student does not plead guilty and the principal and advisor find the student guilty of the charge based on the evidence, the student will be informed within one (1) working day of the decision, and a written notification will be mailed to the parent(s)/guardian(s).
4. If the student or parent(s)/guardian(s) is not satisfied with the decision of the principal and advisor, he/she may appeal the decision.

Clean Slate Policy—If a student remains without a code violation for one calendar year, he/she may go back one step. For example, from one to none, from two to one, etc. This may be done only one time in the participant’s high school career. The building principal will be responsible for keeping all records of violations.

X. APPEAL PROCEDURES

- A. If the student or parent(s)/guardian(s) is dissatisfied with a decision or with a ruling or interpretation of the activity code, he/she may request an appearance before the Appeals Board. He/she must make the request in writing to the district administrator within one (1) student contact day from the notification of decision rendered by the athletic director and coach. If the student does not request appearance before the one (1) student contact day limit, the appropriate penalty for that violation will be enforced.
- B. Students will **not** be eligible to participate while appealing to the Activity Board.
- C. The makeup of the Activity Board will be three (3) uninvolved teachers and two (2) uninvolved coaches.
- D. The school administrator shall serve as chairman of the board. The administrator shall be a non-voting member of the Board, except for his/her veto power. The duties of the chairman are:
 - a. To insure that all proper procedures have been followed to warrant Board action.
 - b. To furnish all Board members with the documents that led to the administrator's action.
 - c. To advise the Board and the accused of the specific issue to be resolved.
 - d. To insure that discussions and questions be properly and completely aired before a vote is taken.
 - e. To conduct a secret ballot at the conclusion of the discussion and question period.
 - f. To announce the result of the balloting to the accused and the Board. A majority vote shall be required for guilt.
 - g. To notify, in writing, the accused and his/her parent(s)/guardian(s) of the results of the Board's action and the penalty in accordance with existing extra-curricular policies.
 - h. To exercise veto power when he/she is not assured that all proper procedures have been satisfactorily executed or if insufficient evidence has been presented to the Board. If veto is exercised and additional information is needed, the Board may be reconvened within two (2) school days.
- E. The proceedings of the hearing will be recorded in a written record and kept on file in the athletic office.

APPENDIX I—Wisconsin Statutes

Wisconsin Criminal Statutes in the following chapters: Chp. 125 Alcohol Beverages; Chp. 161 Controlled Substances Act; Chp. 939 Crimes-General Provisions; Chp. 940 Crimes Against Health and Safety; Chp. 943 Crimes Against Property; Chp. 944 Sexual Morality; Chp. 945 Gambling; Chp. 946 Crimes Against Government; Chp. 947 Disorderly Conduct; Chp. 948 Crimes Against Animals. They shall not violate Wisconsin Traffic Statutes 346.63 Operating Under Influence of Intoxicant/Other Drug; 346.63 (M.) Absolute Sobriety; 346.93 Minor Transport; 346.935 Open Intoxicants by Driver/Occupant.

APPENDIX II—Academic Reinstatement Form

Athletic/Activities Academic Reinstatement

Student: _____

Date: _____

Please sign below indicating that this student is passing your class at this time.

Class	Current Grade	Teacher Signature	Date Signed

Athletes need to obtain teacher signatures and return this form to the athletic director or principal before regaining eligibility.

2011-12
CONSENT FOR
EMERGENCY MEDICAL TREATMENT

This athlete has my consent for medical treatment. This is for any emergency (injury or illness) occurring during athletic practice or competition when I cannot be reached to give consent.

Unusual Health Conditions: No Yes

Describe: _____

Takes Medications Daily: No Yes

Type: _____

Allergies: No Yes

List: _____

If emergency treatment is required, and the parent or guardian cannot be reached immediately, may the school authorities use their own judgment in calling the doctor indicated on this card, or if not available, an alternate doctor? No Yes

In "no", what do parents or guardians want done? _____

Parent/Guardian Signature

Date

Home Phone: _____

Cell Phone: _____

Work Phone: _____

Last Name

First Name

**Graduation
Year**

2011-12
ATHLETICS/ACTIVITIES
CO-CURRICULAR SIGN-OFF FORM

I certify that I have read, understand, and agree to abide by all of the information contained in this code. I further certify that if I have not understood any information contained in this document, I have sought and received an explanation of the information prior to signing this statement.

Parent/Guardian's Signature

Date

Student Signature

Date

This form must be completed and submitted to the Athletic Director prior to a student being declared eligible to practice and compete.

Last Name

First Name

Graduation
Year