

DISCRIMINATION COMPLAINT PROCEDURES

The School District of Amery shall not discriminate against students on the basis of sex, race, color, national origin, ancestry, creed, religion, economic status, pregnancy, marital, familial or parental status, sexual orientation, genetic information, handicap or physical, mental, emotional or learning disability.

The district encourages informal resolution of a complaint under this policy. If any person believes that the School District of Amery or any part of the school organization has failed to follow this policy or in some way discriminated against students on the bases listed above, he/she may bring or send a complaint to the following address: District Administrator, 543 Minneapolis Avenue, Amery, WI 54001.

If a complaint is not resolved informally, the complainant may initiate formal procedures according to the steps listed below.

STEP 1: A written statement of the complaint shall be prepared by the complainant and signed. This complaint shall be presented to the district administrator. He/she shall send written acknowledgement of receipt of the complaint within 45 days.

STEP 2: the Board shall make a written determination of the complaint within 90 days of receipt of the complaint unless the parties agree to an extension of time.

STEP 3: If the complainant wishes to appeal a negative determination by the Board, he/she has the right to appeal the decision to the State Superintendent of Public Instruction within 30 days of the Board's decision. In addition, the complainant may file an appeal directly to the State Superintendent of Public Instruction if the Board has not provided written acknowledgement within 45 days of receipt of the written complaint. Appeals should be addressed to: State Superintendent of Public Instruction Wisconsin Department of Public Instruction 125 South Webster St., P.O. Box 7841 Madison, WI 53707-7841

STEP 4: Discrimination complaints on some of the above bases may also be filed with the federal government at the Office of Civil Rights, U.S. Department of Education, 300 South Wacker Drive, Chicago, IL 60606.

Grievance Procedure Relating to Special Education

Discrimination complaints relating to the identification, evaluation, educational placement or the provision of a free appropriate public education of a child with an exceptional educational need (EEN) shall be resolved in accordance with established appeal procedures outlined in the district's special education handbook.

Grievance Procedure Relating to Federal Programs

Complaints that the district is violating a federal statute or regulation that applies to a federal program shall be referred directly to the State Superintendent of Public Instruction.

APPROVED IN PART: September 22, 1992

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November 21, 2011